



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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March 17, 2009

## ADOPTED BOARD OF SUPERVISORS COUNTY OF LOS ANGELES

22

March 24, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

### **AUTHORIZATION TO TERMINATE THE INTERNET-BASED HOUSING DATABASE WEBSITE SERVICE WITH NON-PROFIT INDUSTRIES, INCORPORATED DBA SOCIALSERVE.COM AGREEMENT AO-07-037 (ALL DISTRICTS AFFECTED) (3 VOTES)**

#### **SUBJECT**

This letter recommends approval to terminate for convenience Agreement AO-07-037 between the County of Los Angeles and Non-Profit Industries, Incorporated dba Socialserve.com and authorize and delegate authority to the Chief Executive Officer or his designee to terminate the Agreement for convenience pursuant to the terms of the Agreement. Termination of the Agreement will work in conjunction with your Board's approval of the Community Development Commission's requested authority to enter into a new agreement with Socialserve.com, which will include the internet-based housing database website administration and maintenance services (AKA Los Angeles County Housing Resource Center) currently being provided by Socialserve.com under the Agreement.

This letter further recommends approval of the transfer of the \$353,500 from the Homeless Prevention Initiative fund that was previously designated for the Agreement to the Community Development Commission to pay for services currently covered by the Agreement.

*"To Enrich Lives Through Effective And Caring Service"*

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Intra-County Correspondence Sent Electronically Only**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the termination for convenience of Agreement AO-07-037 between the County and Non-Profit Industries, Incorporated dba Socialserve.com (Agreement) and authorize and delegate authority to the Chief Executive Officer (CEO) or his designee to terminate the Agreement for convenience pursuant to the terms of the Agreement.
2. Approve the transfer of \$353,500 from the CEO Homeless Prevention Initiative (HPI) fund to the Community Development Commission (CDC) so that the services currently being provided by Socialserve.com under the Agreement can continue and be funded in the new agreement between CDC and Socialserve.com.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to eliminate multiple contracts with Socialserve.com. The termination of the Agreement for convenience will work in conjunction with your Board's approval of the CDC's requested authority to enter into a new agreement with Socialserve.com. The current services that are provided by Socialserve.com under the Agreement will continue under CDC's new agreement.

The CDC has requested additional development and expansion of the current database and website. Our Office and the CDC believe that multiple contracts with Socialserve.com would not be efficient, and, therefore we are requesting to terminate the Agreement for convenience so that all services provided by Socialserve.com can be incorporated into a single agreement. The HPI funds of not more than \$353,500 (\$151,500 from Year 3 plus \$202,000 from Year 4 funds) for administration and maintenance of the Los Angeles County Housing Resource Center will be transferred to CDC.

**Implementation of Strategic Plan Goals**

The recommended action is in compliance with the existing County Strategic Plan goal of Organizational Effectiveness.

**FISCAL IMPACT/FINANCING**

There are no estimated cost savings as a result of the termination of this Agreement. HPI funding will be used for the administration and maintenance of the Los Angeles County Housing Resource Center, to the extent originally agreed upon through Agreement AO-07-037, which was \$202,000 each for Years 3 and 4, not to exceed \$353,500 from March 2009 through January 2, 2011. Upon your approval, our Office will work with the

Auditor-Controller to transfer these funds to CDC for payment of services by Socialserve.com.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On December 19, 2006, your Board approved a joint recommendation submitted by the CEO and the CDC, delegating authority to the CEO to enter into a sole source agreement with Socialserve.com for the development, administration, and maintenance of an internet-based housing database website. The development of the Los Angeles County Housing Resource Center was completed and launched on schedule. On November 18, 2008, your Board approved a two-year extension of the Agreement, effective January 3, 2009, through January 2, 2011, and the use of HPI funds for ongoing administration and maintenance of the website.

This action will terminate the Agreement between the County and Socialserve.com and will work in conjunction with CDC's authority to enter into a new agreement with Socialserve.com. CDC's new agreement will encompass the services being provided under the current Agreement. HPI funding that was designated for the Agreement will be transferred to CDC to pay for the continued administration and maintenance of the Los Angeles County Housing Resource Center.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no impact on current services, as the administration and maintenance of the Los Angeles County Housing Resource Center will continue through the CDC's agreement with Socialserve.com.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:MS:KH  
FF:KH:hn

c: Auditor-Controller  
County Counsel  
Community Development Commission